



# CITY OF RANCHO CUCAMONGA

10500 Civic Center Drive - Rancho Cucamonga, CA 91730

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[www.CityofRC.us](http://www.CityofRC.us)

## BUSINESS LICENSE APPLICATION

(Please print or type clearly, using ink)

|  |                            |
|--|----------------------------|
| <b>PLEASE NOTE: The Business Section of this application is Public Information</b><br>NOTE: Incomplete applications will not be processed. Post Office boxes or Postal Contract Stations will not be accepted for Business or Residential Addresses unless a completed United States Postal Service (USPS) Form 1583 is submitted. | <b>START DATE</b><br>_____ |
|--|----------------------------|

|   |  |
|---|--|
| <b>Business Name (DBA):</b> _____<br><b>Business Name #2:</b> _____<br><small>(If Different from DBA)</small><br><b>Business Location:</b> _____<br><small>(If PO Box then USPS Form 1583 must be submitted)</small><br>City _____ State _____ Zip _____<br>Bus. Phone _____ Bus. Fax _____<br><b>Mailing Address</b> _____<br><small>(If Different than Business Location)</small><br>City _____ State _____ Zip _____<br><b>Email Address</b> _____ | <b>OFFICIAL USE ONLY</b><br><b>BUSINESS LICENSE NO.:</b> _____<br><b>RECEIPT NO.:</b> _____<br><b>PAYMENT DATE:</b> _____<br><b>BATCH NO.:</b> _____<br><b>DATE ENTERED:</b> _____<br><b>DATE RECEIVED:</b> _____<br><b>RECEIVED BY:</b> _____ |
|---|--|

Please Note: It shall be unlawful for any packaging supplier in the City of Rancho Cucamonga to store, sell or provide Chloro Fluoro Carbons processed packaging within the City of Rancho Cucamonga. Granting of this license does not authorize the holder to violate or cause violation of any existing Covenants, Conditions and Restrictions.

|  |   |
|--|---|
| <b>Type of Business</b><br><small>(Select one only)</small><br>Retail    Wholesale    Contractor/Developer    Service    Professional    Manufacturing    Administrative Headquarters<br>Non-Profit Organization    Warehouse    Delivery Vehicle With No Fixed Place of Business in the City    Property Rental    Entertainment/Amusements | <b>NPDES Permit Requirements:</b><br>Are you a business that is a regulated industry with storm water discharge requirements in accordance with the SB205 NPDES permit program? Yes No.<br>If yes, please provide the NPDES/WDID # and SIC # below.<br>NPDES / WDID Permit # _____<br>SIC # _____ |
| Description of Business: _____<br>_____<br>SIC Code: _____<br>State License No.: _____<br>Seller's Permit No.: _____<br>FEIN: _____ No. of Employees: _____  |   |

Per AB 2184, you may protect your residential address by providing a different Service of Process address in accordance with Sections 16000.1(a)(2) and 16100.1(a)(2) of the Business and Professions Code. To do so, please fill out the section below.

**SERVICE OF PROCESS ADDRESS, PURSUANT TO AB2184 - AVAILABLE FOR PUBLIC INSPECTION**

If you wish to protect your residential address with a different service of process address, please provide it here.  
 NOTE - if your service of process address is a post office box or private mailbox, it must comply with paragraph(2) of subdivision (b) of Section 17538.5 of the California Business and Professions Code.

**Service of Process Address** \_\_\_\_\_

**Residential Address to protect**     Business Location     Mailing Address     Owner/Partner/Officer Address

**PERSONAL INFORMATION (CONFIDENTIAL):** Enter below names of Owners, Partners or Corporate Officers. Use Additional Sheets as necessary.

**Ownership**    Corporation    Limited LiabilityCorp.    Partnership    Ltd Partnership    Sole Proprietor    Trust    Non Profit

Owner Name \_\_\_\_\_ Title \_\_\_\_\_ Phone (    ) \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Social Security No. or Individual Taxpayer ID No. (ITIN) or Driver's License No. or other ID \_\_\_\_\_

Owner Name \_\_\_\_\_ Title \_\_\_\_\_ Phone (    ) \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

SSN/ITIN \_\_\_\_\_ DLN/Other ID No. \_\_\_\_\_ Cell Phone (    ) \_\_\_\_\_

Social Security No. or Individual Taxpayer ID No. (ITIN) or Driver's License No. or other ID \_\_\_\_\_

**PROPERTY OWNER DECLARATION (MUST BE COMPLETED)**

I declare that, I am the owner, I legally represent the owner, of real property involved in this application and do hereby consent to the filing of this Business License application.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Property Owner or Legal Representative)

Name (type or print): \_\_\_\_\_

**BUSINESS OWNER DECLARATION (MUST BE COMPLETED)**

Acceptance of payment does not constitute approval of a Business License. Authorization to conduct business is not granted until license is issued. I declare, under penalty of perjury that this application is true and correct to the best of my knowledge and belief. I understand and agree that the granting of this Business License requires my compliance with all applicable City of Rancho Cucamonga Municipal Code provisions, state, local, federal laws, and all conditions set forth above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Business Owner or Agent)

Name (type or print): \_\_\_\_\_

**BUSINESS LICENSE APPLICATION - SCHEDULE OF LICENSE TAX**

The payment is based on your estimated gross receipts (or payroll) for a 12-month period. This amount will be adjusted at renewal time when you report your actual gross receipts.

Box 1: Enter your estimated gross receipts for a 12-month period commencing with the first day of business. \$   
 \*Find your business type on the table below and check the box that corresponds with the amount in Box 1.

Box 2: Enter the amount from Column A of the same line on the table your selected. \$

Box 3: Subtract Box 2 from Box 1. \$

Box 4: Enter the amount from column B of the same Line. \$

Box 5: Multiply Box 3 by Box 4. \$

Box 6: Enter the amount in Column C of that same Line. \$

Box 7: Add Box 5 and Box 6. \$

Box 8: **LICENCE FEE AMOUNT** \$

**- OFFICIAL USE ONLY -**

|  |                         |                                   |                                |
|--|-------------------------|-----------------------------------|--------------------------------|
| Enter the amount from Box 8 below (1027) | \$ <input type="text"/> | Home Occupation Permit Fee (1013) | \$ <input type="text"/>        |
| Penalty (1040/1041): 50% (if applicable) | \$ <input type="text"/> | Technology Fee (1078)             | \$ <input type="text"/>        |
| AB 1379 State Fee (1030)                 | \$ <input type="text"/> | <b>TOTAL AMOUNT DUE</b>           | <b>\$ <input type="text"/></b> |
| Zoning Review Fee (1013)                 | \$ <input type="text"/> |                                   |                                |

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations, and how to comply with disability access laws at the following agencies: The Division of the State Architect at [www.dgs.ca.gov/dsa](http://www.dgs.ca.gov/dsa), The Department of Rehabilitation at [www.dor.ca.gov](http://www.dor.ca.gov), The California Commission on Disability Access at [www.cdda.ca.gov](http://www.cdda.ca.gov).

Please make check payable to: **City of Rancho Cucamonga** Total Amount Received: \$ \_\_\_\_\_ REFUND/BILLED: \$ \_\_\_\_\_

| 1. RETAIL, WHOLESALE, MISCELLANEOUS - GROSS RECEIPTS                      |           |        |                        |
|---|-----------|--------|------------------------|
|   | A         | B      | C                      |
| \$ 0 to \$ 25,000   | 0         | 0      | \$ 23.00               |
| \$ 25,001 to \$100,000  | 25,000    | .0006  | \$ 23.00               |
| \$100,001 to \$500,000  | 100,000   | .0003  | \$ 68.00               |
| \$500,001 and over  | 500,000   | .00015 | \$188.00               |
| 2. CONTRACTORS, OWNER/BUILDER, SERVICES, PROPERTY RENTALS- GROSS RECEIPTS |           |        |                        |
|   | A         | B      | C                      |
| \$ 0 to \$ 100,000  | 0         | .0009  | \$ 20.00               |
| \$100,001 to \$750,000  | 100,000   | .0004  | \$110.00               |
| \$750,001 and over  | 750,000   | .00025 | \$370.00               |
| 3. PROFESSIONAL AND SEMI-PROFESSIONAL - GROSS RECEIPTS                    |           |        |                        |
|   | A         | B      | C                      |
| \$ 0 to \$ 25,000   | 0         | 0      | \$ 23.00               |
| \$ 25,001 to \$100,000  | 25,000    | .0012  | \$ 23.00               |
| \$100,001 to \$500,000  | 100,000   | .0005  | \$113.00               |
| \$500,001 and over  | 500,000   | .0002  | \$313.00               |
| 4. MANUFACTURING, ADMINISTRATIVE HEADQUARTERS, WAREHOUSING- GROSS PAYROLL |           |        |                        |
|   | A         | B      | C                      |
| \$ 0 to \$ 100,000  | 0         | .0006  | \$ 20.00               |
| \$100,001 to \$1,000,000  | 100,000   | .00025 | \$ 80.00               |
| \$1,000,001 and over  | 1,000,000 | .0001  | \$305.00               |
|   |           |        | Maximum Due \$1,000.00 |
| 5. DELIVERY VEHICLES - GROSS INVOICES/RECEIPTS IN RANCHO CUCAMONGA        |           |        |                        |
|   | A         | B      | C                      |
| \$ 0 to \$ 10,000   | 0         | 0      | \$ 36.00               |
| \$ 10,001 and over  | 10,000    | .0006  | \$ 36.00               |
| 6. ENTERTAINMENT AND AMUSEMENT- GROSS RECEIPTS                            |           |        |                        |
|   | A         | B      | C                      |
| \$ 0 to \$ 100,000  | 0         | .0018  | \$ 20.00               |
| \$ 100,001 and over   | 100,000   | .001   | \$ 200.00              |