



Event Proposal

Corporate Meeting
 Group 5 - Non-Resident Business
 Operating Hours

<i>Event Schedule</i>			
Set Up Time	7:00 AM	Room Cleared	6:00 PM
Event Start Time	8:00 AM	Event End Time	5:00 PM
Function Type	Meeting	Expected Guest Attendance	27
Non-Refundable Application Fee			\$35.00
Refundable Damage Deposit			\$500.00
Insurance			\$85.00
1/3 of Celebration Hall 7:00 AM to 6:00 PM			\$2,964.50
<i>**The Facility Fee Includes the following Included Amenities, Required Safety Amenities and Event Staff</i>			

<i>Included Amenities</i>	
<i>ITEM</i>	<i>QUANTITY</i>
6' Table with Black Drape	10
Standard Banquet Chairs	30
Lectern	1

<i>Required Safety Amenities</i>		
<i>ITEM</i>	<i>QUANTITY</i>	<i>COST</i>
Restroom Porter, per hour. (4 Hour Minimum)	8	\$346
Sanitation Fee	1	\$68
TOTAL:		\$414

<i>Additional Amenities</i>		
<i>ITEM</i>	<i>QUANTITY</i>	<i>COST</i>
Built in Screen and Projector	1	\$200.00
Wireless Microphone	2	\$100.00
800 ml Voss Water Service	30	\$118.50
TOTAL		\$418.50

Transaction Fee:	\$140.12
Total with Damage Deposit:	\$4,143.12
Total without Damage Deposit:	\$3,643.12

Proposal is a cost estimate based on details and fees at time of creation and/or updates. Pricing subject to change based on event needs, scheduled fee updates, required safety amenities and vendor availability.