



### **RCFD Fire Explorer Job Description**

Salary: Volunteer Position

Department: Rancho Cucamonga Fire District

Opening Date: Thursday, September 1 at 8:00 AM

Closing Date: Thursday, October 20 at 5:00 PM

#### **DEFINITION:**

The Fire District's Fire Explorer Post 540 was established in 1997. The Explorer Post gives youths between the ages of 16 and 21 the opportunity to explore the various career opportunities available in the fire service. Explorers receive both hands-on and classroom training. Once an Explorer can demonstrate that they have the necessary skills and meet the qualifications, they can join firefighters on ride-alongs to observe actual emergency calls.

The Explorer Post is led by professional firefighters known as Fire Explorer Post Advisors. These firefighters instruct and oversee the program activities with an emphasis placed on youth safety. Advisors will provide leadership, training, and education.

Explorers are volunteers and never used in place of paid firefighters.

#### **EXPLORING PROGRAM:**

Exploring is a unique career exploration program for young men and women. The work-based portion of Learning for Life builds on character lessons and brings the world of work alive by offering youth participants an opportunity to learn firsthand about fire career fields through the Exploring Program. This helps them determine if this is their correct career path. Exploring's purpose is to provide experiences to help young people mature at this stage in their lives and to prepare them to become responsible and caring adults.

#### **ESSENTIAL FUNCTIONS:**

- Training will include firefighting skills, hose lay evolutions, ladder techniques, salvage operations, wildland firefighting procedures, proper use of firefighting tools and equipment, breathing apparatus use, EMS skills, CPR, first aid, and other related subjects.
- After demonstrating necessary skills and meeting qualifications, Explorers can participate in ride-alongs on the fire engine and truck to observe first-hand what is required of firefighters operating in real emergencies.
- Will learn how to prepare for a competitive and aggressively sought-after career by leaders in the fire service and past explorers who are now working on their fire service careers.
- Training shall consist of lectures, manipulative and physical training, self-study, annual academies, and multi-company drills provided by qualified officers, firefighters, and qualified explorers.
- Upon completion of different levels of training Explorers may participate in some or all of the following: assist with Fire Prevention programs; assist with Public Relations or Public Education programs; and perform a variety of community service-related projects.

#### **EMPLOYMENT STANDARDS:**

##### **Education and/or Experience:**

- Explorer shall maintain a current grade point average of at least 2.75 and no grade lower than a "C." (High school students only)



## RANCHO CUCAMONGA FIRE DISTRICT



10500 Civic Center Drive | Rancho Cucamonga, CA 91730 | 1-909-477-2700 | [www.RCfire.org](http://www.RCfire.org)

### Knowledge, Skills, and Abilities:

- Ability to understand and carry out oral and written instructions; provide prompt and regular work attendance; ability to work safely and efficiently.

### Physical Demands

- Capable of performing physically demanding tasks.
- Physically capable of performing basic fire service tasks which include and are not limited to walking, running, lifting, climbing, carrying, crawling, pulling, pushing, bending, stooping, squatting, kneeling, reaching, etc.).
- Being able to lift a minimum of 35 pounds.

### REQUIREMENTS:

- Applicants for the position of Fire Explorer must be age 16 to age 21.
- Must complete a Physical Exam (completed by your doctor or school sports program annual physical).
- Pass a Department of Justice livescan and reference background verification.
- Must abide and maintain themselves to the District's grooming standards.
- Wear the required uniform while on-duty.
- Complete required liability waivers
- Complete on-line COVID-19, harassment prevention and heat illness training.
- Be fully vaccinated from COVID-19.

### COMMITMENT EXPECTATION:

- Continuing enrollment in the Fire Explorer program is contingent on good behavior
- Following department professional standards and administrative policies related to conduct and daily operating procedures must be met and maintained.
- **Explorers must attend weekly Wednesday night meetings from 7:00 - 10:00 pm.** These meetings will combine physical fitness routines, classroom learning, and manipulative skills practice.
- Explorers will be expected to volunteer with RCFD community events when available.

### COVID-19:

Effective June 2021, new Fire Explorers will be required to have completed their COVID-19 vaccination(s) in order to start the RCFD Fire Explorer Program. In order to safeguard the health and safety of our employees, volunteers, program participants, and the public the City and RCFD has determined that the vaccination of new Explorers is a business necessity to reduce the direct threat of COVID-19.

If presented with an offer to join the Explorer Post, applicants will be required to furnish documentation to show they have received a COVID-19 vaccine(s) and are fully vaccinated (2 weeks after final dose). Applicants may request a medical or religious accommodation to the vaccination requirement. Please contact the Human Resources at (909) 774-2436 or email at [careers@cityofrc.us](mailto:careers@cityofrc.us) for direct requests for accommodation.



## RANCHO CUCAMONGA FIRE DISTRICT



10500 Civic Center Drive | Rancho Cucamonga, CA 91730 | 1-909-477-2700 | [www.RCfire.org](http://www.RCfire.org)

### APPLICATION PROCESS

All applicants are required to:

1. apply online: <https://www.volgistics.com/appform/1855146270>
2. email a one-page essay titled "Why I want to be a Fire Explorer with the Rancho Cucamonga Fire District" and
3. a copy of their most recent grade report (if applicants is a high school student) to [RCFDFireExplorer@cityofrc.us](mailto:RCFDFireExplorer@cityofrc.us).

Online application and required documents are due by **5:00 pm on Thursday, October 20, 2022.**

Only completed applications with all required documents submitted prior to this deadline will be considered for interviews and the physical abilities test on **Saturday, November 5, 2022.\*\***

**\*\*Interview dates are subject to change at the discretion of the RCFD Fire Explorer Advisors**

All statements made on the application are subject to investigation and verification. Applications will be screened and the most qualified candidates who best match the needs of the District will be invited to compete further in the examination process. Candidates who successfully pass the examination process, will be placed on an eligibility list. The candidate on the eligibility list who most closely meets the requirements of the District may be selected to join the RCFD Fire Explorer Team. The District may conclude that none of the candidates, even those who meet the minimum qualifications, are appropriate to join the team.