

How to Apply in the Online Permit Center – Planning Applications

www.cityofrc.us/onlinepermitcenter

Getting Started:

Click the Submit an Application button on the Home page or click Apply in the page header.



Option A:

If you need assistance finding the correct application for your project, you can use the Application Wizard tool.

- > Select Planning to continue and follow the prompts to find your application.
- > You will be prompted to register for an account or sign in to your account *after* you have found your application through the Application Wizard tool.



CITY OF RANCHO CUCAMONGA



Option B:

If you are a return customer and/or want to skip using the Application Wizard tool, then select "I know which application I need" to continue to the online application portal.

Welcome! Our Application Wizard can help you find the correct application for your project. Select a department to get started.

If you are a return customer or already know which application that you need, please select "I know which application I need" below to continue to the online application portal.

Building	»
Planning	»
Engineering	»
l know which application I need OR I want to search applications by keywords	»

> Select "I know which application I need" one more time.

I know which application I need	»
Search applications by keywords	>>
← Back 2 Restart	



Option B continued:

a. In the online application portal, Sign In or Create an Account if you are not yet registered.

	Sean
Building & Safety Engineering Fire District Planning	
Create an Application Search Permits / Plan Checks Schedule an Inspection	
This feature requires registration and/or login, please login to continue.	
Please Login Many online services offered by the Agency require login for security reasons. If you are an existing user, please enter your user name and password in the box on	Sign In
r nght. eW Users you are a new user you may register for a free Citizen Access account. It only	USERNAME OR EMAIL:*
takes a few simple steps and you'll have the added benefits of seeing a complete history of applications, access to invoices and receipts, checking on the status of pending activities, and more.	PASSWORD:*
Register Now »	SIGN IN
	Remember me on this device
	Not Registered?
	CREATE AN ACCOUNT

b. Once you are logged in, read and accept the General Disclaimer, then click Continue Application.

Building & Safety Engineering Fire District Planning						
Create an Application Search Permits / Plan Checks Schedule an Inspection						
Online Application						
Welcome to City of Rancho Cucamonga's Online Permitting System. Using this system you can submit and update information, pay fees, schedule inspections, track the status of your application, and print your final record, all from the convenience of your home or office 24 hours a day.						
Please "Allow Pop-ups from This Site" before proceeding. You must accept the General Disclaimer below before beginning your application.						
General Disclaimer While the Agency attempts to keep its Web information accurate and timely, the Agency neither warrants nor makes representations as to the functionality or condition of this Web site, its suitability for use, freedom from interruptions or sources and are subject to change without notice from the Agency as a result of updates and corrections.						
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The Agency is neither responsible nor liable for any viruses or other contamination of your system nor for any delays, inaccuracies, errors or omissions arising out of your use of the site or with respect to the material contained on the sit distributed and transmitted "as is" without warranties of any kind, either express or implied, including without limitation, warranties of title or implied warranties of merchantability or fitness for a particular purpose. The Agency is not res						
□ I have read and accepted the above terms.						
Continue Application »						





Option B continued:

- c. Under Select a Record Type, click on the Planning dropdown and select an application type, then click Continue Application.
- > Follow the prompts to complete and submit your application.

Building & Safety Engineering Fire District Planning						
	Create an Application Search Permits / Plan Checks	Schedule an Inspection				
	Select a Record Type Choose one of the following available record types. For assistance or to apply	sply for a record type not listed below please contact us.	Þ			
▶ Building						
	➤ Engineering	> Engineering				
	· - Planning					
-	O Conditional Use Permit					
	Conditional Use Permit Modification					
	O Design Review					
	O Design Review Modification					
	 Entertainment Permit 					
	O Entertainment Permit Modification					
	O Entertainment Permit Renewal					
	O Film Permit					
	O Hillside Development Review					
	O Land Use Verification					
	⊖ Landscape Review					
	O Minor Design Review					
	O Minor Design Review Modification					
	O Minor Exception	Select an application type				
	O Minor Use Permit					
	O Model Home Sales Permit					
	O Notice of Filing Permit					
	 Public Convenience & Necessity 					
	 Sign Permit Temporary 					
	 Similar Use Determination 					
	 Site Development Review 					
	○ Temporary Use Permit					
	O Tentative Parcel Map					
	O Tentative Tract Map					
	O Uniform Sign Program O Uniform Sign Program Modification					
	O Variance					
	V variatioe					
	Continue Application »					